

Application for Hire of Thornton Community Centre



Before completing, please refer to Conditions of hire on the website

<https://thorntonvillage.org/community-centre-and-sports-hall>

Charity number 521506

Hirer/Organisation: - _____

Address: - _____ **Postcode:** - _____

Mobile/Telephone: - _____ **Email:** - _____

Purpose of hire and anticipated **number of persons** expected to be in the premises during the period of hire, including caterers, bar staff, entertainers etc.

Private Hiring – Wedding, Family party etc. _____

Child's Party – Children up to the age of 12 _____

Public Event _____

Date and period of hire – to include setting up and clearing away

Date: - _____ Time In: _____ Time Out: _____

Please indicate room/space required

Whole centre (does not include the grounds) _____

Main hall (includes kitchen, meeting room, toilet, (disabled access) _____

Sports hall (includes kitchenette, toilet (disabled access) _____

Meeting room (includes kitchen, toilet (disabled access) _____

Stage area (Special permission required) _____

Centre grounds _____

Complete request to hire online - <https://thorntonvillage.org/booking-the-centre> and this form.

Email form to tccbookings@yahoo.com

Deposit 20% required with booking form. Balance to be paid in full 14 days prior to the date of event.

BACS payment preferred - Sort Code 090154 - Account 66997701 - Thornton Community Centre Fund.

Please add the date of hire as a reference to the payment.

I declare that I have read and understood the General Conditions of hire and information shown on the website <https://thorntonvillage.org/terms-and-conditions-of-hire> and that the information given in this agreement is correct to the best of my knowledge and belief. I acknowledge that any misstatement or misrepresentation will invalidate the agreement.

Signed by the hirer/or on behalf of the organisation.

Hirer's signature: - _____ Date: - _____